** Scientific Workshop Proposal**

Submission deadline: **Deadline: 15th September 2017**

This document is a template for all the information relevant to each scientific workshop to be organised within EuCAP 2018. There can be 1 or 2 proposers. If the proposal is accepted information indicated by an \* will be used to advertise the scientific workshop on the conference website.

Please complete and submit by **Friday 15September 2017** in PDF format to [EuCAP2018@theiet.org](mailto:EuCAP2018@theiet.org)

Please use the following for the email subject line: ***EuCAP 2018 scientific workshop*** ***proposal***

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| **Proposer 1 – main point of contact** | |
| **Name** |  |
| **Company/Organisation** |  |
| **City, Country** |  |
| **Email** |  |
| **Telephone** |  |

|  |  |
| --- | --- |
| **Proposer 2 (optional)** | |
| **Name** |  |
| **Company/Organisation** |  |
| **City** |  |
| **Email** |  |
| **Telephone** |  |

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| * Workshop title\* |

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| * Why do you think that this is a good topic for a scientific workshop at EuCAP? (100 words) |

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| * Please describe the format for the workshop, identifying the existence of keynote speakers, panel, invited papers, technical sessions, and so on. (100 words)\* |

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| * Please provide information on t**h**e key people speaking at the workshop (100 words)\* |

* **Conference Topic/Track**

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| Please select the relevant codes(s) from the conference topics and tracks shown on the website, e.g., A14, T10 |

* Please list the key people for the Workshop Scientific Committee who will solicit the presentations, papers and panels

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| --- | --- | --- |
| **Name** | **Affiliation, Country** | **Email** |
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* Please indicate the number of time slots you will require for the duration of your workshop

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| 1hr 40 min = 1 |  |
| 3hrs 20 mins = 2 |  |
| 5 hrs = 3 |  |
| 6 hrs 40 mins = 4 a full day |  |

* Preferred schedule

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| Friday afternoon |  |
| During the conference (Monday afternoon to Friday morning) |  |

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| * Any comments: |

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| * Provide any specific plans that may be considered for promoting the workshop |

* Has this short course or a similar one already been offered at a conference? Yes/No

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| * If yes, which conference and year, and with how many attendees |