

# Short Course Proposal

Submission deadline: **Friday 15 September 2017**

This document is a template for all the information relevant to a short course to be organised within EuCAP 2018. There can be 1 or 2 proposers. If the proposal is accepted, information indicated by an \* will be used to advertise the short course on the conference website. The total fee to the instructor(s) of a course with N registered participants will be a fixed amount of 250 € up to N=10 and 50 € x (N-5) when N>10. The proposal should be submitted via e-mail to EuCAP2018@theiet.org for evaluation by the Short Course Chairs.

Please use the following for the email subject line: ***EuCAP 2018 short course proposal***

|  |
| --- |
| **Proposer 1 – main point of contact** |
| **Name** |  |
| **Company/Organisation** |  |
| **City, Country** |  |
| **Email** |  |
| **Telephone** |  |

|  |
| --- |
| **Proposer 2 (optional)** |
| **Name** |  |
| **Company/Organisation** |  |
| **City** |  |
| **Email** |  |
| **Telephone** |  |

|  |
| --- |
| * Short course title\*
 |

* Has this short course or a similar one already been offered at a conference? Yes/No

|  |
| --- |
| * If yes, which conference and year, and with how many attendees
 |

* What type of short course is being proposed\*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Advanced course for a specialised audience |  |  | Tutorial |  |

|  |
| --- |
| * Why do you think that this is a good topic for a short course at EuCAP (50-100 words)\*
 |

|  |
| --- |
| * Please describe the format and content of the short course (200-300 words)\*
 |

|  |
| --- |
| * Proposer 1 – Biography (100-200 words)\*
 |

|  |
| --- |
| * Proposer 2 – Biography (100-200 words)\*
 |

|  |
| --- |
| * Key bibliography
 |